

## Junior Summer School 2018 Parental/Student Consent Form

Under UK law, all people under the age of 18 are regarded as children. For this reason, we require students who are aged 12 to 17 years old to obtain consent from a parent or guardian to study at the Oxford School of English and to participate in activities and excursions.

| Student's Details                             |       |                 |
|---|-------|-----------------|
| Name  |       |                 |
| Date of birth                                 |       |                 |
| Nationality                                   |       |                 |
| First language                                |       |                 |
| Home address                                  |       |                 |
| Date of arrival                               |       |                 |
| Date of departure                             |       |                 |
| Personal Information of Parent/Legal Guardian |       |                 |
| Name  |       |                 |
| Relationship to student                       |       |                 |
| Home address                                  |       |                 |
| Contact number                                |       |                 |
| Email address                                 |       |                 |
| Alternative emergency contact                 | Name: | Contact number: |

Students and a parent or legal guardian should read the information below. Please tick the appropriate boxes to indicate agreement.

### Travel to the UK and Oxford

*Please tick the box to indicate that you agree to the following:*

|  |                          |
|--|--------------------------|
| I certify that the above-named student will travel to the UK for the purpose of studying at Oxford School of English.  | <input type="checkbox"/> |
| The Oxford School of English provides insurance for students at the City of Oxford College during school hours, and on activities, excursions and transfers arranged by us. We strongly recommend that students take out a travel insurance policy to cover their personal belongings, travel arrangements and any activities they organise independently. | <input type="checkbox"/> |
| <i>Please tick ONE box:</i>  |                          |
| The student will be collected from a UK airport or port by a coach or taxi arranged by Oxford School of English.   | <input type="checkbox"/> |
| The student will travel independently from a UK airport or port to Oxford.   | <input type="checkbox"/> |

### Accommodation

*Please tick the appropriate box:*

|   |                          |
|---|--------------------------|
| I understand that in any accommodation arranged by Oxford School of English, the rules which are laid out in the student handbook and online at <a href="http://www.oxfordschoolofenglish.com/docs/public/accommodation_info.php">http://www.oxfordschoolofenglish.com/docs/public/accommodation_info.php</a> will be strictly applied by the school and/or accommodation provider. | <input type="checkbox"/> |
| I understand that students will travel independently, with no supervision, on public transport between the school or meeting point and their accommodation.   | <input type="checkbox"/> |
| I understand that Oxford School of English has no control over or influence on accommodation that has been arranged independently of the school.  | <input type="checkbox"/> |

## Tuition, Activities and Excursions

Please tick the boxes to indicate that you agree to the following:

|   |                          |
|---|--------------------------|
| I understand that Oxford School of English occasionally uses video to observe lessons and for students' project work. In the first instance, this allows teachers the opportunity to review lessons, and therefore improve the teaching strategies and techniques that we use to promote the students' learning. Also, some students may be able to use video cameras to work on group film projects. | <input type="checkbox"/> |
| I give consent for the above-named student to participate in activities and excursions organised by or through Oxford School of English.  | <input type="checkbox"/> |
| I give consent for photos taken during Junior Summer School lessons, activities and excursions to be used in future promotional material  | <input type="checkbox"/> |
| I understand that such activities may involve travelling to cities other than Oxford.   | <input type="checkbox"/> |

## Medical Treatment

Please tick the box to indicate that you agree to the following:

|   |                          |
|---|--------------------------|
| I give consent for the above-named student to receive first aid from a trained First Aider, and/or for Oxford School of English and its representatives to arrange medical treatment in the event of accident, injury or illness. | <input type="checkbox"/> |
| I certify that the school has been informed of all medical and behavioural conditions.  | <input type="checkbox"/> |

## The Oxford School of English specifies that students must abide by the following rules during the Junior Summer School:

1. Students must arrive on time and attend all lessons, activities and excursions as shown on their timetable.
2. If students are ill they must telephone their group leader. Individual students must contact the Centre Manager directly to notify the reason for absence.
3. Students are allowed to leave the Junior Summer School site during lunchtimes and after their afternoon lessons or activity. They should take care when crossing roads and remember that in England cars drive on the left.
4. Smoking is not permitted anywhere in the City of Oxford College site and Residential/Homestay accommodation.
5. On activities and excursions, students should wear appropriate clothing, use polite language, be attentive and speak in English at all times. Any student causing offence or acting in an unacceptable manner may forfeit their place on future activities and excursions and be subject to disciplinary procedures.
6. Oxford School of English reserves the right to ask a student to leave because of serious misconduct or non-payment of fees. All students and staff at the Junior Summer School are expected to show respect to each other at all times. The following behaviour is not acceptable: harassment, bullying, actual threats of violence, damage to personal property and verbal abuse based on racial, sexual or religious differences.
7. Disciplinary procedure consists of one verbal warning, one final warning and after a third severe incident, the student will be sent home. The parent or legal guardian will be kept informed at all stages and will be liable for the cost of the return journey (travel to the airport and return flight).
8. Please observe the following laws in the UK: you must be over 18 to buy and consume alcohol, and to buy cigarettes. Shoplifting is taken very seriously and may result in being arrested and prosecuted. Any student found to have broken the law will be expelled from the school.
9. All students have a curfew of 22:30 in Homestay and 22:00 in Residential accommodation unless otherwise agreed with the Centre Manager.

**Parents/Legal Guardians and students are required to sign this document to indicate that they have read and understand the rules. This must be completed and returned to us before the start of the Summer School.**

|                                  |  |                       |  |
|----------------------------------|--|-----------------------|--|
| <b>Name (Parent or Guardian)</b> |  | <b>Name (Student)</b> |  |
| <b>Signed</b>                    |  | <b>Signed</b>         |  |
| <b>Date</b>                      |  | <b>Date</b>           |  |

Please complete and return this form as soon as possible to:  
[groups@oxfordschoolofenglish.com](mailto:groups@oxfordschoolofenglish.com)